

The Mandate of the Albay Provincial Information Office

Handles coverage and documentation of all Provincial Government of Albay's (PGA) activities and events.

Maintains Social Media accounts of PGA-PIO.

Organizes and facilitates press conferences for major PGA activity launchings.

Conducts special projects for event promotion.

Handles and monitors compliance of all media contracts (CableTV, radio stations, newspapers, media men).

Provides press releases for both local and national print media and local radio stations.

Organizes and sets-up photo exhibits showcasing the major events of the province.

Produces video documentaries on special events of the province.

Provides latest news articles, pictures and videos for uploading in the official website of the province (www.albay.gov.ph).

Handles the lay-outing and creation of the official publication of PGA.