



Republic of the Philippines
PROVINCE OF ALBAY
Legazpi City

BIDS AND AWARDS COMMITTEE

Provincial Government of Albay
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BAC Resolution No. 112, series 2021

A RESOLUTION PRESCRIBING THE GUIDELINES TO GOVERN THE SALE AND ISSUANCE OF BIDDING DOCUMENTS FOR BIDDING PROJECTS IN THE PROVINCIAL GOVERNMENT OF ALBAY

WHEREAS, Section 5 of the Revised Implementing Rules and Regulations of RA 9184 defines Bidding Documents as *“the documents issued by the Procuring Entity as the basis for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects and/or Consulting Services required by the Procuring Entity”*;

WHEREAS, Section 12.1 of the same issuance enumerates the functions of the BAC, among which is to *“perform such other related functions as may be necessary”*;

WHEREAS, Section 14.1(e) of said issuance tasks the Bids and Awards Committee (BAC) Secretariat to manage the sale and distribution of Bidding Documents to interested bidders, who may be a single proprietor, a partnership, or a corporation;

WHEREAS, majority of these bidders purchase the tender or bidding documents through representatives, especially in the case of juridical persons who cannot act on its own except through its authorized representatives;

WHEREAS, as a matter of policy, the BAC shall transact business with authorized representatives only, in order to prevent complicated situations such as selling tender documents to two (2) different persons representing one (1) bidder or worse, being presented with two bids from a single bidder, among other reasons;

WHEREAS, in order to ensure orderly procedure, the BAC deems it necessary to prescribe the guidelines to govern the sale and issuance of bidding documents for the bidding projects in the Provincial Government of Albay,